



New Start Charter School Application Timeline Schools Opening in the 2023-2024 School Year

The following timeline is for schools that will open for the 2023-2024 school year pursuant to [Tenn. Code Ann. § 49-13-107](#) which states, “On or before February 1 of the year preceding the year in which the proposed public charter school plans to begin operation, the sponsor seeking to establish a public charter school shall prepare and file with the authorizer and the department of education an application...”

	Date	Task
Initial Round	December 3, 2021	Applicant submits Letter of Intent to the Office of Charter Schools & TDOE (within 60 days prior to the application due date) Tenn. Code Ann. § 49-13-107
	February 1, 2022	Applicant submits Application and Budget to the Office of Charter Schools & TDOE Tenn. Code Ann. § 49-13-107
	by May 2, 2022*	Shelby County Board of Education (“SCBE”) rules on the Application (within 90 days from receipt of application) Tenn. Code Ann. § 49-13-108
	SCBE Approval	If the SCBE approves the application, the school begins their planning for opening in Fall 2023
	Until August 2023	Approximately 15 months for planning until school opening in Fall 2023
	SCBE Denial	If the SCBE denies the application, the school may follow the steps below:
Amended Round	by June 1, 2022*	Sponsor submits amended application within 30 days Tenn. Code Ann. § 49-13-108
	by August 1, 2022*	SCBE rules on application within 60 days Tenn. Code Ann. § 49-13-108
	SCBE Approval	If the SCBE approves the application, the school begins their planning for opening in Fall 2023
	Until August 2023	Approximately 12 months for planning until school opening in Fall 2023
	SCBE Denial	If the SCBE denies the application, the school may follow the steps below.
Appeal	by August 11, 2022*	Sponsor appeals to TN Charter Commission within 10 days of decision Tenn. Code Ann. § 49-13-108
	by October 25, 2022*	The Commission rules on appeal within 75 days from receipt of appeal Tenn. Code Ann. § 49-13-108
	Commission Approval	If the Commission approves an application, then the Commission is the authorizer and the LEA for that public charter school; however, pursuant to Tenn. Code Ann. § 49-13-108 the public charter school authorized by the Commission, and the SCBE may, within thirty (30) calendar days of the public charter school's authorization, mutually agree in writing that the SCBE will be the authorizer and the LEA for the public charter school, and the SCBE shall assume the rights and responsibilities of the charter agreement.
	Until August 2023	Approximately 10 months of planning until school opening in Fall 2023
	Commission Denial	If the Commission denies the application, the Commission's decision is final and is not subject to appeal. Tenn. Code Ann. § 49-13-108

*approximate dates dependent on SCBE rulings